

COLLEGE OF PODIATRIC SURGEONS OF BRITISH COLUMBIA

BOARD MEETING MINUTES

2018 - 09

Date: Wednesday, September 26, 2018

Time: 7:15 p.m.

Location: By teleconference

PRESENT: Elected Board members Drs. Dana Alumbaugh (Board Chair), Gavin Chalmers, Julie Yee, Hiedi Postowski; Registrar Val. Osborne, Administrator Louise Crowe

ABSENT: Mr. Ken Stewart, appointed Board member

BUSINESS

1. CALL TO ORDER

The Chair called the meeting to order at 7:18 p.m.

2. APPROVAL OF AGENDA

The Chair declared the agenda approved with the power to add or modify.

3. APPROVAL OF MINUTES

3.1 Approval of Minutes

MOTION 180901: The minutes of the September 17, 2018 Board teleconference meeting are approved as presented.

CARRIED

4. BUSINESS

4.1 Approval of 2019 Budget

MOTION 180902: The proposed 2019 Budget is approved as presented with an amendment to increase the budget for unauthorized practice investigation to \$50,000.

CARRIED

4.2 2019 Registration Fees

MOTION 180903: The annual registration fee for 2019 for the Full Class is set at \$3,200 and all other fees on Schedule B remain at the 2018 level.

CARRIED

4.3 HPAct Review

The Registrar informed the Board that a request has been made by Harry Cayton that the BC health regulators provide comments on the BC Health Professions Act. The Registrar will draft a submission and circulate it to the Board.

4.4 Autoclave Testing Clarification

The Board and Registrar discussed the College's position on autoclave testing; it was agreed that the use of Class 5 Steam Plus Integrators as an additional indicator is advisable, but they are not a replacement for biological strips.

There is also an option to use a third party for testing confirmation by mailing a Class 5 once a week and receiving a report in about one week.

Clarification of the College's position will be made at the AGM.

4.5 Transfer of Regulation - Status

The Registrar reported that letters have been sent by both CPSBC and CPodSBC to the Ministry of Health. There has not yet been an official response.

4.6 Transfer of Regulation - Messaging for AGM

The Board Discussion discussed possible questions and concerns from the registrants that will be addressed at the AGM.

5. NEXT MEETING

The next meeting is scheduled for Saturday, October 20, 2018 at 1:30 p.m., in person for governance training. The Board may have a teleconference in the meantime if the need arises.

6. ADJOURNMENT

The Chair declared the meeting adjourned at 8:27 p.m.